



NATIONAL
FFA ORGANIZATION

3. Perform such other duties as may be prescribed by the National FFA Board of Directors.

ARTICLE VII. THE FISCAL YEAR

The fiscal year of the Organization shall be January 1 through December 31.

ARTICLE VIII. INSPECTION OF BOOKS AND RECORDS

Books and records of the organization may be inspected by any member or member's agent at any reasonable time. Arrangement for such inspection shall be made with the national FFA advisor.

ARTICLE IX. REPORTS TO THE NATIONAL ORGANIZATION

Each state association shall submit the following information annually to the national organization:

1. A list of current state FFA association officers.
2. A report of any changes in, or amendments to, the state association constitution and bylaws.
3. A list of official delegates to the national convention at least four weeks prior to the convention.
4. An association annual report as may be requested by the National FFA Board of Directors.

ARTICLE X. PROCEDURE FOR ISSUING CHARTERS TO STATE ASSOCIATIONS AND CHAPTERS

Section A

Prospective state FFA associations shall apply to the national organization for a charter. The application shall be signed by the president, secretary and advisor of the prospective state association.

The following materials shall accompany the application:

1. A copy of the proposed constitution and bylaws.
2. A copy of the state FFA Program of Activities.
3. A complete list of local chapters, including the name and address of each member.
4. The name and address of each association officer.

Section B

Provided the prospective association's constitution does not conflict with the National FFA Constitution and Bylaws and provided other constitutional requirements have been met, a charter shall be granted by the National FFA Board of Directors. The charter shall be signed by the national FFA advisor, the executive secretary and the national FFA president.

Section C

The state FFA advisor and/or governing body of a chartered state association shall charter a local chapter when the state requirements have been met and the following have been received by the state association:

1. An application for a charter.
2. The names of all chapter members and officers.
3. The proposed chapter constitution and bylaws.
4. The chapter Program of Activities.
5. All current state and national FFA dues.